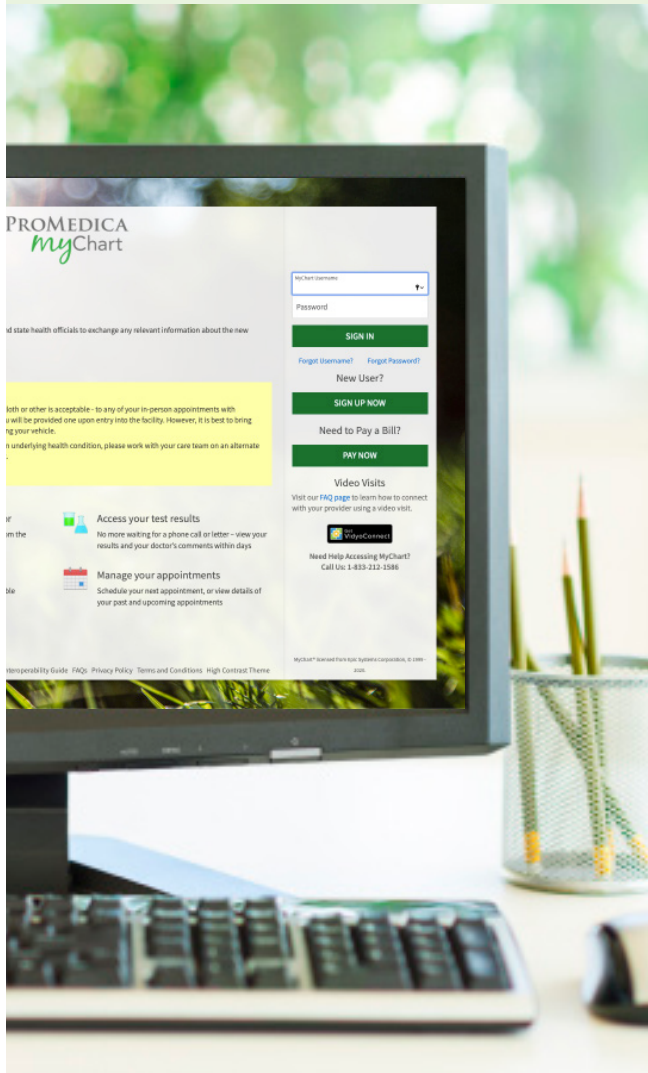


Sign Up for a MyChart Account

If you don't have a ProMedica MyChart account, you can sign up by visiting mychart.promedica.org. Select the "sign up now" button. If you don't have an activation code, you can still sign up by selecting the "sign up online" button. Once you are registered you are ready to start online scheduling.



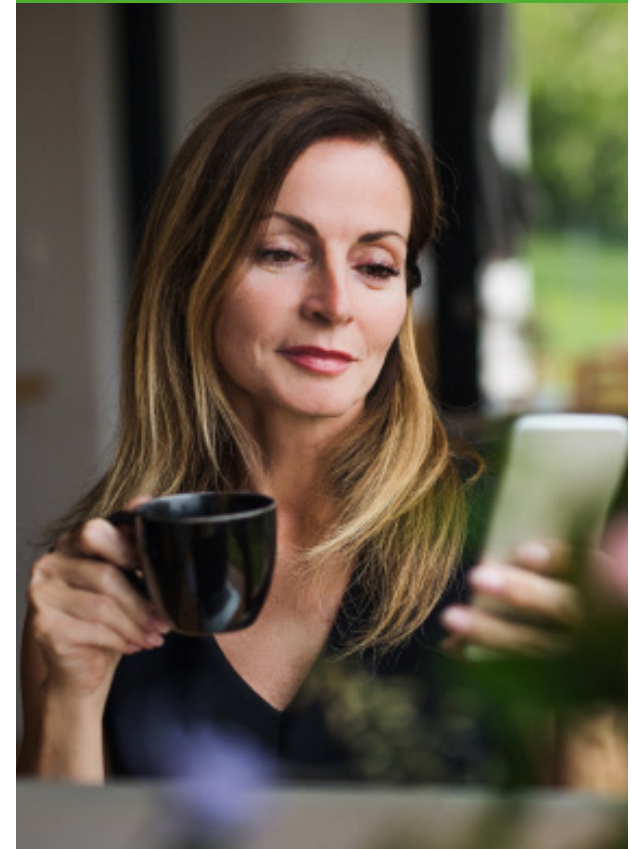
419-291-4134

Toll Free: 888-471-4134

Fax: 419-479-6035

Scheduled Lab Appointments

How to schedule a lab appointment through *myChart*

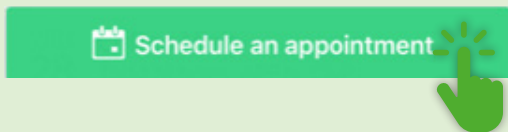




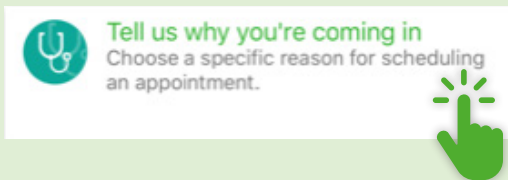
To Schedule a Lab Appointment

Please note: **LAB APPOINTMENT MUST BE SCHEDULED 24 HOURS IN ADVANCE**

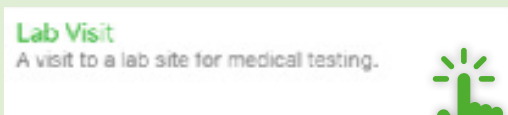
1. Log in to MyChart
2. Select Menu
3. Select "schedule an appointment"



4. Tell us why you are coming in



5. Select "Lab Visit"



6. Choose a location

6. Select a date and time

7. Enter a reason for the visit and Click "SCHEDULE"

8. Registration and eCheck-In

Once your lab appointment is scheduled, use eCheck-In to sign the consent and the privacy statements (Review and Sign button).

Tip: If you don't REVIEW AND SIGN AND CLICK SUBMIT your appointment may be delayed upon arrival.

9. On the day of your appointment, use one of the following methods to let us know you've arrived:

- myChart mobile "I'm here"
- Perform check-in at the Kiosk
- Sign in at the drawsite window.

Questions:

Contact ProMedica Laboratories Customer Service Department at: 419-291-4134 or Toll Free: 888-471-4134